Description of Organization
ETC is a non-profit, volunteer based organization that provides outdoor adventure and environmental education experiences for people of all abilities. ETC conducts Sea Kayaking, Whitewater Rafting, and Cross Country Skiing trips for youth and adults from under-resourced backgrounds and people with disabilities as well as extended Youth Leadership Programs for youth from under-resourced backgrounds.

Position Description
Our volunteer guides are dedicated and caring professionals who are highly skilled in providing leadership on one to five day sea kayak trips on San Francisco Bay and Tomales Bay for people who might not otherwise have the chance to experience the beauty and challenge of the outdoors.

Duties & Responsibilities
• Seek to provide meaningful outdoor experiences for ETC participants
• Work within a team of guides to ensure trips are operated in a safe manner
• Paddle in a single kayak to provide safety on a trip or paddle in a double or triple kayak with ETC participants
• Assist with all aspects of trip logistics including equipment set-up, meal preparation, and trip closing
• Facilitate activities focusing on group development, kayak instruction, environmental education, and human and natural history

Qualifications
• No experience is necessary – only the motivation and willingness to challenge yourself and have fun
• Enthusiasm for sharing the outdoors with people of all abilities and backgrounds
• Experience with environmental education or leading outdoor trips preferred but not required
• Experience working with youth or special needs programs preferred but not required
• Current CPR and First Aid Certifications are required (WFA or WFR are preferred)

Sea Kayak Guide School – All Training Sessions are required unless otherwise noted
• Evening Sessions:
  o Orientation Meeting: Thursday, April 2, 2020 (7 – 9 PM)
  o Environmental and Educational Resources: Tuesday, April 14, 2020 (7 – 9 PM)
  o Policies and Procedures: Wednesday, April 22, 2020 (7 – 9 PM)
• Weekend Sessions:
  o (Optional) Basic Paddling Skills Training: Sunday, March 29, 2020
  o Tomales Bay: Saturday & Sunday, April 4-5, 2020 (two full days and overnight)
  o Sausalito & Angel Island: Friday – Monday, April 17-20, 2020 (four full days and three nights)
  o Inclusion Training at ETC’s River Camp: Saturday & Sunday, May 16-17, 2020
• Ongoing optional kayak, group management, and educational skills development available to current guides
Term & Commitment

- New guide training and Inclusion Training
- 8 volunteer days during first year
- 8 volunteer days during second year
- Sea kayak season generally runs April through November

Training Cost: $450 covers all instruction, equipment, overnight reservations, and food for all of training (some sliding-scale scholarships available)

To Apply: Submit application available through a link at www.etctrips.org/volunteer with resume (optional) to Alyssum Pohl, Sea Kayak Program Manager, by Feb 28, 2020.

Environmental Traveling Companions
ATTN: Alyssum Pohl
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